



## Maintaining Academy Membership

To maintain membership in the BCH Academy, all members commit to participating in a **minimum of 6 hours** of Academy activities annually. This may include Academy seminars/retreats and other approved activities. For scholar members, this means attending 4 group meetings plus 2 additional Academy activities. All members will be asked to report their participation in an annual report distributed every summer. We, therefore, suggest that you keep track of all hours of participation as the Academy does **not** provide members with a transcript of hours.

The following **additional academy activities** that are *not* already part of your job responsibilities may count towards Academy participation for 1 hour each instance. This list may be subject to change and expand year-to-year.

### TEACHING & SKILLS DEVELOPMENT

- Facilitate or co-facilitate an Academy seminar or retreat session. *Please note that any instance of this activity fulfills the entire annual membership participation requirement.*
- Facilitate or co-facilitate a Teaching Certificate Core Seminar
- After training, observe someone teach and provide feedback
- Have teaching observed and receive feedback
- Meet with Academy Directors, Associate and Assistant Academy Directors, and Academy Consultants for discussions about an educational project, presentation, curriculum, manuscript, grant, or career development. *This does not include ongoing mentoring.*
- Present on teaching methods, educational principles, or educational program at your department/division/unit's staff or faculty meeting or the Center's Education Council meeting
- Design/implement one or more of the following **new** activities:
  - new curriculum
  - new teaching session
  - new OpenPediatrics module, simulator, video
  - new evaluation of an education program
  - new presentation/lecture on an educational topic
  - new simulation
  - educational innovation (podcast, virtual reality, chatbot, etc)

### SCHOLARSHIP

- Submit a BCH Academy Health Professions Education Innovation Grant proposal or other BCH education-related grant proposal
- Present a poster at the annual BCH Health Professions Education Poster Session
- Produce scholarship based on educational endeavor/activity (abstract; presentation; unpublished manuscript, or published article)
- Co-direct an Academy Scholar Group
- Submit an educational program for CEEI certification review
- Facilitate or co-facilitate an author in the Room Session
- Attend an Author in the Room Journal Club Session

SERVICE
<ul style="list-style-type: none"> <li>• Consult or guide a learner/colleague in gaining a specialized educational skill or method (e.g., presenting to a national audience, creating a podcast, designing an online module, facilitating a focus group, incorporating educational technology, using qualitative analysis, incorporating a new educational framework, integrating AI into teaching)</li> <li>• Coach a BCH learner or colleague in their work to produce one or more of the following:             <ul style="list-style-type: none"> <li>- <i>education research project</i></li> <li>- <i>survey for educational program development or evaluation</i></li> <li>- <i>education grant submission</i></li> <li>- <i>education-related scholarship</i></li> <li>- <i>new or revised curriculum</i></li> <li>- <i>new or revised educational program</i></li> <li>- <i>new educational technology, chatbot, VR/AR</i></li> <li>- <i>new certificate program</i></li> </ul> </li> <li>• Nominate someone for a BCH Teaching or other BCH Educator Award</li> <li>• Review in full a Continuing Education Course Proposal</li> <li>• Participate in a committee or working group that supports the inclusion and well-being of BCH learners and/or health professional educators at the hospital</li> <li>• Serve as a Master Teacher for a teaching certificate member</li> <li>• Serve as a Teaching Coach for a teaching certificate member</li> <li>• Serve on the BCH Academy Grant Review Committee</li> <li>• Serve on the BCH Academy Membership Application Review Committee</li> <li>• Serve on the BCH Teaching Certificate Review Committee or associated activities</li> <li>• Serve on the BCH Health Professional Education Poster Selection Committee</li> <li>• Participate in the CARES program</li> <li>• Observe and provide feedback as a CARES consultant</li> </ul>