

Online Continuing Education (CE) Program Compensation Schedule for Online Courses used as Enduring Materials

A presenter will receive the compensation based on the Presenter's participation in an Online Program:

Online Course: This course will be offered online through the BCH Online Program and the Curriculum may be considered enduring materials.

Payment Distribution: There are two ways that Online Programs can be developed: (1) the CE Office may solicit a presenter to create a specific Curriculum; or (2) a presenter may solicit the CE Office to create a Curriculum of their choosing, with desire to leverage the CE Office's technical expertise to disseminate the Curriculum for CE purposes. The allocation of costs and payment distribution for each are outlined below. Presenters will only receive payments each year the Curriculum is posted online by the CE Office for users to access. No additional consideration will be paid regardless of the number of enrollees in the Online Program or the number of times the course is viewed. It is within the sole discretion of the CE Office to offer a Curriculum as an Online Program. If the CE Office chooses to discontinue offering a Curriculum as an Online Program, then the payment obligations below will cease.

1. **The CE Office Pays the Costs to Create and Offer a Curriculum:** The CE Office will be responsible for the costs associated with creating, presenting and distributing the Curriculum, except that the presenter will be responsible for creating the presentation materials (for example, a PowerPoint presentation) which will be reviewed and approved by the CE Office. A Presenter will receive \$250 per course after the Continuing Education Office has recovered its costs for creating, presenting and distributing the Online Program for users to access.

2. **A Presenter (or their Department) Pays the Costs to the CE Office to Create and Offer a Curriculum:** The Presenter will be responsible for paying the following fees to the CE Office for creating, presenting and distributing the Curriculum. The presenter will be responsible for contributing content, which may be in the form of a presentation, to be reviewed and approved by the CE Office.
 - a. Initial Accreditation: \$1,000
 - b. Continuing Accreditation: 10% of tuition received, to be retained by the CE Office prior to payment to Presenter
 - c. Developing and building the Curriculum: \$500 per credit hour up to a maximum of \$5,000. If the Online Curriculum was created by recording a session from a live course, this cost would be reduced to \$200 per credit hour.

- d. Online platform charges: 30% of tuition received, to be retained by the CE Office prior to payment to presenter.
- e. After all fees are paid by presenter or retained by the CE Office, the presenter will be paid the balance of revenue received for the Curriculum in September of each calendar year.
- f. Costs under sections a. and c. must be paid prior to the CE Office initiating work. The presenter will pay fees in accordance with instructions from the CE Office. All payments hereunder will be made in U.S. Dollars to bank accounts located in the United States.

Taxes. Each Presenter is responsible for all taxes owed on payments the presenter receives from the CE Office for a Curriculum.